



College of the Rockies Faculty Association

General Meeting Minutes

21 NOVEMBER 2023 / 5:44 PM / Colombo Lodge Cranbrook, Basement

Present: Joan Kaun, President; Sheena Svitch, Vice-President; Andrea Hyde, Chief Steward; Kevin Boehmer, Chief Bargainer; Jo Ann Smith, Treasurer; John McDonough, Member at Large; and Pamela Hellewell, Executive Assistant.
Sharon Demaine, Jenny Gutzman, Leanne Callier-Smith, Tim Ross, Mike Vallee, Bonnie New, Dave Dick, Annette Aarts, Butch Butalid, Kristie Krisher, Kathy Nelson, Julie Bond, Allison Platt, Larry Maki, Karin Fraser, Daniel Wiens, Liz Hamilton, Sheldon Dwyer, James Wishart, Lauren Anstey, Candice Estrela, Oludare Sokoya, Ben Hellewell, Mary Shier, Paula Harper, Gillian Spring, Becky Pelkonen.

1. Order of Business - Joan Kaun, President

a. Territorial Acknowledgement

Joan acknowledged that we are meeting on the traditional and unceded lands of the Ktunaxa Peoples.

b. Approval of the Agenda

Motion: That the November 21, 2023, agenda as presented today to be approved.

Allison / Sheldon. **Carried.**

2. Minutes - Joan Kaun, President

a. General Meeting Feb. 16, 2023

Motion: That the February 16, 2023 minutes be approved as presented today.

Andrea/John. **Carried.**

Special General Meeting Feb. 22, 2023

Motion: That the February 22, 2023 Special General Meeting minutes be approved as presented today.

Andrea/John. **Carried.**

Special General Meeting March 30, 2023

Motion: That the March 30, 2023 Special General Meeting minutes be approved as presented today.

Andrea/John. **Carried.**

3. Reports

a. 2022-2023 Annual Report

Kevin gave a walk through of the Annual Report that was given out to all attendees. Some highlights were; we have one of the highest defence funds per member of all the FPSE locals, receiving release

time invoices from COTR in a timely manner has been an issue, the prior period adjustment, and a question on Donations was asked.

b. President, Joan kaun

Joan gave a verbal report highlighting what she has been up to. The Executive Team meets every 2 weeks (a regular business meeting and a working meeting). The Executive have been busy doing campus visits, which were well received. Weldon from FPSE was here at the Cranbrook Campus at the beginning of November to do some workshops and meetings with our members (Pension, Stewardship, Academic governance, Bargaining) as well as an Executive member workshop (including Union Governance). Brent Calvert, FPSE President, was in attendance for Thursday evening and Friday morning meetings. He shared some of the technology opportunities that will be available to locals in 2024.

c. Vice-President, Sheena Svitich

Sheena gave a verbal report highlighting the projects/committees she has been working on. Sheena meets weekly with Andrea and Joan, and also attends the Labour management meetings. In October Sheena went to Golden and will be headed to Creston this week to do campus visits. The visits have been great and really appreciated by the regional campus members. As chair for the Fun Committee (Communications & Engagement Committee) they have been busy planning the social after this general meeting. The main focus for the committee right now is member engagement. The committee is open to anyone to join, reach out if you are interested in helping to plan fun and engaging events for our members.

d. Chief Steward, Andrea Hyde

Andrea gave a verbal report introducing her Stewards team (Becky Pelkonen, Sharon Demaine, Julie Bond, and Ben Hellewell) and shared highlights of the meetings she has been involved in. Last month Andrea attended the CARC (Chief Stewards Committee) meetings in Vancouver in her role as Co-Chair. It was a great few days discussing topics like; Mental health, Manulife short and long term leave and release time. Andrea also attended the Women & Gender Equity Committee meetings in Vancouver, as the Rep for CORFA was unable to attend. Andrea has also been attending follow-up Bargaining meetings with Kevin and his team.

e. Chief Bargainer, Kevin Boehmer

Kevin gave a short but good update in regards to preparing for the next round of Bargaining. Kevin would like to meet with anyone who is interested in learning more about Bargaining, meetings are being planned for the new year. This coming year we have some movement within the CORFA Executive as a couple roles will be up for election, if you are interested in learning more about the Executive please contact Kevin or any of the Executive.

f. Treasurer, Jo Ann Smith

JoAnn gave a verbal report highlighting key areas in the Financial Reports.

4. Business Arising

a. Policy and Constitutional update

i. Electronic Devices Policy

Sheena shared the new policy on Electronic Devices (paper copies were given in the meeting package). Members had some questions and wanted a couple things reworded.

Motion: The general Membership asked to refer the policy C.1.3 back to the Executive to rework the wording. Ben/Mary. **Carried.**

ii. Confidentially and Cabinet Solidarity

Sheena shared the new policy on Confidentiality and Cabinet Solidarity (paper copies were given in the meeting package). Members had some questions and wanted a couple things reworded.

Motion: The general Membership asked to refer policy C.1.6 back to the Executive to rework the wording.

Sheldon/Allison. **Carried.**

5. New Business

a. Committee Vacancies

i. Joint Occupational Health & Safety (JOHS) - Alternate position

Joan shared what this role is and opened it up to the membership to see if anyone would like to take on the role. Oludare Sokoya raised his hand to fill the vacant position.

ii. FPSE Workplace Health, Safety, and Environment (WHSEC)

Joan shared what this role is and opened it up to the membership to see if anyone would like to take on the role. Oludare Sokoya raised his hand to fill the vacant position as well..

iii. EDIIB Task Force

Joan and Becky P shared what this role is and opened it up to the membership to see if anyone would like to take on the role. At this time no one was interested. Joan will send out an email of what these roles look like and the commitment.

iv. EDIIB Empowerment & Engagement Working Group

Joan and Becky P shared what this role is and opened it up to the membership to see if anyone would like to take on the role. At this time no one was interested. Joan will send out an email of what these roles look like and the commitment.

b. Questions and/or Comments from members.

Joan opened the floor up to question and/or comments, and mentioned the idea board on the wall. CORFA is looking for your input on what kind of swag you like to receive. Some members wrote their ideas on the wall.

6. Adjournment at 7:04pm