



COLLEGE OF THE ROCKIES FACULTY ASSOCIATION
P.O. BOX 8500, 2700 COLLEGE WAY, CRANBROOK, BC V1C 5L7
Telephone: 250.489.8251

FEDERATION OF POST SECONDARY EDUCATORS - LOCAL 6

Special General Meeting Minutes

March 30, 2023 at 4:04pm - Zoom

Present: Joan Kaun; President, Andrea Hyde; Chief Steward, Leslie Molnar; Member at Large Jody Mendenhall; Member at Large, Jo Ann Smith; Member at large, Annette Aarts, Pamela Bailie, Trevor Beugeling, Katie Burles, Sharon Demaine, Sheldon Dwyer, Ben Hellewell, Kathy Nelson, Bonnie New, Jeff Quinn, Anna-Marie Rautenbach, Yvette Relkoff, Kevi Remple, Norma Sherret, , Sheena Svitch, Noelene Terblanche, Heather Wik, Lynn Wood, Nathan Dueck, Leanne Caillier-Smith, Pamela Hellewell; Executive Assistant.

1. Order of Business

a. Territorial Acknowledgement

Joan acknowledged that we are meeting on traditional and unceded Ktunaxa territory in this beautiful sunny spring day.

b. Approval of the Agenda

Motion: that the March 30, 2023 agenda be approved.

Sharon D / Andrea H. carried.

2. Constitutional Amendments

Article IV – Executive

Motion: to change three members at large to one treasurer and two members at large and to change the responsibility for the Finance and Investments Committee from a member at large to the treasurer.

CORFA Executive / Jeff Quinn. Carried.

Article VII: Finances (4.C)

Motion:

- i. To delete section 4.C because it is outside of our scope to approve dues increases for other organizations.
- ii. To delete the reference to debit cards because they are not practical and do not align with our requirement to have two signatures.
- iii. To change credit cards from two (2) to three (3) and removing who will hold the credit cards. It is operationally more practical for the Executive Assistant to have a credit card and the two remaining cards would be assigned to the two executive members who are most likely to travel to campuses or make other purchases.
- iv. To delete petty cash as this will be added to CORFA policy.

CORFA Executive / Kevi R. carried.

Article VII: Financial Oversight (4.G)

Motion: to change the year-end process to be an internal review by an executive member and two other members appointed by the executive.

CORFA Executive / Jeff Quinn. carried.

Article VII: Financial Statements (4.H)

Motion: That the quarterly financial reports would be prepared by the executive assistant under the supervision of the treasurer for the executive and general membership.

CORFA Executive / Leanne Caillier-Smith. carried.

Article VII: Finances Budget (4.I)

Motion: To add the Treasurer along with the Finance and Investments Committee to circulate the draft budget.

CORFA Executive / Bonnie New. carried.

3. Adjournment @ 4:18pm